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19 July 1954

MEMORANDUM FOR: Chief, FI []

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SUBJECT : Reclassification of [] Grades

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1. Request audit and reclassification of four positions in []. The positions and the reasons for their reclassification are:

a. Intelligence Officer, BV-458, series 0132.20, grade GS-7, Government Acquisition Section for reclassification to grade GS-9, with no other change. []

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b. Intelligence Officer, BV-576, series 0132.20, grade GS-11, Office of the Chief, for reclassification to Intelligence Officer (Area Spec), series 0132.47, grade GS-11, Operations Research Panel. This is one of the grades which was transferred to [] from the old PY Division at the same time that responsibility for producing the daily News Highlight was transferred. We have found that neither this position, nor what in PY Division had been a third position, are necessary in order to produce either News Highlights or News Highlights Supplement — the latter on [] innovation. Consequently

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THE Agency can get more effective use from this GS-11 grade and from its incumbent if the grade is transferred from the Office of the Chief to the Operations Research Panel, and used for operational research. Duties of the grade when transferred to the Operations Research Panel would be the same as the duties of similar intelligence officer grades already established there, namely, implementation or review of clandestine operations.

c. Intelligence Officer, BV-577, series 0132.20, grade GS-7, Office of the Chief, for reclassification to GS-9 without other change, and Intelligence Assistant, BV-201, series 0301.28, grade GS-5, Operations Research Panel to Intelligence Assistant, series 0132.20, grade GS-5, Office of the Chief. The more effective use of BV-576 (as noted in paragraph 1b above) is possible only if a junior grade intelligence assistant (BV-201) is transferred to the News Highlight contingent in the Office of the Chief to replace the senior grade BV-576, and if the grade authorized BV-577 is consonant with its responsibility for producing News Highlights. In this connection, note that when the News Highlights component was in PY Division, it was in charge of a GS-14, supported by a GS-11 and a GS-7. This recommendation would give the same responsibilities to a GS-9 and a GS-5. Those responsibilities are to take full responsibility for the publication of a daily and a bi-weekly summary of foreign and international news which is of significance to American psychological warfare themes and programs.

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Attachment:
Description of duties,
BV-458

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ORIGINAL DOCUMENT MISSING PAGE(S):

No ATT.